

Charity Auction Donation  
Smith Monument Works Inc

We will provide your school or organization with an item for your charity auction, as described here:

1. We ask that this item be sold at live auction. If you are not having a live auction, then selling it at silent auction will be acceptable. We ask that these items not be used as door prizes.
2. The winning bidder DOES NOT get the item we provide for the auction. They get one more or less exactly like it, with an inscription of their choosing. The display item we are providing for the auction must be returned to us.
3. A school or PTA or other official must complete the certificate that we send with the item. Present it to the winning bidder with instructions that they are to complete the reverse side and bring it to us. The certificate is valid for six months, after which it is void.
5. We can disassemble the item, pack it, and remove it. If someone associated with your organization needs to disassemble it, please be sure it is a person physically capable of doing so carefully--the pieces are heavy and can be chipped easily or can cause personal injury. We will pick the item up the week following the auction, or you are welcome to bring it back to us.
6. If you would like to put a minimum on the item, then we will be happy to give a \$150 cash donation in lieu of merchandise.
7. Please call Renny Smith 606.872.1591 if you have any questions.

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I have read this statement and agree to abide by its terms in consideration of the donation to be made to our organization by Smith Monument Works. I request that Smith Monument Works provide an item to our charity auction as follows:

Organization: \_\_\_\_\_

Auction location: \_\_\_\_\_

Auction date & time: \_\_\_\_\_

There should be a contact person with whom we can coordinate delivery and pickup of the item and who will be responsible for completing the certificate and giving it to the winning bidder. That person should provide contact information and sign below.

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Cell number: \_\_\_\_\_

Please fax this completed document to us at 606.678.8426

Thank you!